

**ElderSource**  
**ADVISORY COUNCIL**  
**POSITION DESCRIPTION**

**Advisory Council Member**

1. Regularly attends Advisory Council meetings and important related meetings.
2. Makes serious commitment to participate actively in Advisory Council work.
3. Volunteers for and willingly accepts assignments and completes them thoroughly and on time.
4. Stays informed about Advisory Council matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
5. Is an active participant in the Advisory Council planning and advocacy efforts, including but not limited:
  - a. to assisting with conducting and attending public hearings,
  - b. reporting on the needs of elderly and emerging issues in their respective counties,
  - c. reviewing and commenting on the area plan,
  - d. studying legislative issues and advocating on behalf of the elderly
  - e. educating the public about the needs and the contributions of the elderly