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TO: ALL SERVICE PROVIDERS

FROM: Linda J. Levin, M.S.G.
Executive Director

DATE: May 23, 2008

SUBJECT: Information Memorandum Regarding Posting Job and Volunteer Opportunities on the ElderSource Website

Memorandum #: IM-052308-01

We often get calls and emails at ElderSource for people looking for job or volunteer opportunities in aging. To assist them and your agency, you can now have job opportunities and volunteer opportunities for your organization on our website. When you go to the Job Opportunities page, there is a form for you to complete and submit for posting. A similar one will be developed and available for you for volunteer opportunities. In the meantime, for volunteer opportunities please include a title for the volunteer position, a description of the position, and your agency's contact information for the volunteer to contact regarding the opportunity.

If you have any questions, please contact Herbert Brackenridge if it's about the volunteer opportunities or Bill Hardy if it's about the employment opportunities.

We hope this is helpful for you as well as for those looking for jobs in the aging field or for volunteer opportunities.

