

Medicaid Management Service, Inc.

April 11, 2019

3:30pm

Agenda

- | | | |
|------|--------------------------------|-------------|
| I. | Welcome | Don Roberts |
| II. | Review Bylaws | |
| III. | Review Policies and Procedures | |
| IV. | Staff Updates | |
| V. | Adjourn | |

Medicaid Management Services Inc.
10688 Old St. Augustine Rd.
Thursday April 11, 2019 at 3:25 PM

Present

Don Roberts-President
Janice Donaldson- Vice President
Stu Gaines-Secretary

Patrick Daly-via phone

Excused

Veronica Catoe

Staff Present:

Linda Levin, Chief Executive Officer
JaLynne Santiago, Chief Financial and Operations Officer
Jessica Del Rio, Executive Administrative Assistant

Meeting Called to Order

Meeting was called to order at 3:05 PM by Don Roberts. This was the first meeting of this new company.

Bylaws

Linda Levin reviewed the company Bylaws provided to the Board members prior to this meeting. Board discussed the bylaws.

Motion

Stu Gaines moved to approve the Medicaid Management Services Inc. Bylaws. Janice Donaldson seconded that motion. The motion carried, without opposition.

Policies and Procedures

Linda reviewed the company draft Policies and Procedures provided to the Board members prior to this meeting. Board discussed the different sections of the company Policies and Procedures. There were no questions or concerns.

Motion

Stu moved to approve the Medicaid Management Services Inc. Policies and Procedures. Janice seconded that motion. The motion carried, without opposition.

Staff Updates

Linda Levin explained that Independent Living Systems (ILS) is still interested in contracting with ElderSource Institute. We are still negotiating, but should be finalizing the Business Associate Agreement. We will have a staff of three employees who will be doing the recertification and quality assurance. The Board will be notified as things develop and progress.

Meeting Adjourned at 3:38 PM

Minutes prepared by Jessica Del Rio, Executive Administrative Assistant.