

ElderSource Advisory Council Meeting

Thursday December 3, 2020

12:30 PM

ElderSource Zoom Room

Jacksonville, Florida

Call-In Number: 1-929 436-2866

Meeting ID #: 842-548-1583

AGENDA

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| 1. Call to Order | Cheryl Jefferson, Chair |
| 2. Signatures – In-kind Match & Travel Vouchers | Cheryl Jefferson, Chair |
| 3. Roll Call – Sherry Holmes, Administrative Assistant | Sherry Holmes, Admin. Asst. |
| 4. Approval of Council Minutes (Meeting October 15, 2020) | Cheryl Jefferson, Chair |
| 5. Staff Report | Nancy Tufts, VP of Planning & Programs |
| 6. County Reports | |
| Baker | |
| Clay | |
| Duval | |
| Flagler | |
| Nassau | |
| St. Johns | |
| Volusia | |
| 7. Old Business | |
| 8. New Business | |
| 9. Date of Next Meeting – February 18, 2021 at 12:30 PM | |
| 10. Adjourn | Cheryl Jefferson, Chair |

Inclusion Statement: ElderSource values all people – including but not limited to all nationalities, socio-economic backgrounds, abilities, races, genders, religious perspectives, sexual orientations and gender identities – in everything we do. We welcome the unique insights and perspectives of all persons in our quest to fulfill our mission.

Mission: To empower individuals to age with independence and dignity by providing leadership, direction, advocacy, and support for a comprehensive coordinated continuum of care.

**Advisory Council Meeting
10688 Old St Augustine Rd
Thursday October 15, 2020
12:30 PM**

Via Zoom

Present

Cheryl Jefferson, Chair– Duval
Pamela Sanders, Co-Chair - Baker
Patricia McDonald – Baker
Steve Taylor – Clay
Ingrid Montgomery – Duval
Barbara Solomon - Flagler
Bernie Fitzgerald – Flagler
Albert Abbatiello – St. Johns
Ashley Jennings – Volusia
Frances Chew – Volusia
Hortense Geter – Volusia

Staff and Guests

Janet Dickinson, Planner
Sherry Holmes, Administrative Assistant

Absent

Lesa Lee Dike – Baker
Diane Eckert – Clay
Janet Joiner – Clay
Curlene Wims – Duval
Earnest Berrian – Duval
Caryn Prather – Flagler (Excused)
Bernadette Ricks – Nassau
Janice Ancrum – Nassau
Jerry Thompson – St. Johns

Meeting Called To Order

Cheryl Jefferson called the meeting to order at 12:30 PM.

Roll Call

Sherry Holmes, Administrative Assistant called the roll and a quorum was present.

Approval of Minutes

A motion to approve the minutes from the August 20, 2020 meeting was made by Bernie Fitzgerald and seconded by Ashley Jennings. Motion passed unanimously.

Slate of Officers 2021

Ashley Jennings chaired the Nominating Committee on September 29, 2020. The Committee is recommending the following nominees for officers for 2021:

Cheryl Jefferson – Chair

Bernie Fitzgerald – Vice Chair

Steve Taylor – Secretary

Pamela Sanders – Past Chair

Ashley noted that all of the nominees have confirmed their willingness to participate in their respective roles.

Motion

A motion to accept the slate of officers for 2021 as submitted by the Nominating Committee was made by Pamela Sanders and seconded by Ingrid Montgomery. Motion passed unanimously.

Area Plan

Janet Dickinson, Planner explained that this year is an update year for the Area Plan. The Older Americans Act (OAA) requires that a new plan be done every three years. Janet noted a full plan for 2020-2022 was done last year. This document details what we will do over the next three years in the way of programs and services for older adults and caregivers. Janet stated that there are some sections of the full document that did not need changing as the information carries over during that three year cycle. Janet briefly reviewed the following information in the Area Plan:

2020 Area Plan – No Updates Needed:

- Executive Summary
- Profile
- SWOT Analysis
- Goals and Objectives
- Direct Service Waivers

These are changes that were made in the 2020 Area Plan Updates:

- Board of Directors and Advisory Council Membership
- Funds Administered and Bid Cycles to include COVID Response Funding
- Resources Used
- Performance Targeting and Outreach
- Unmet Needs and Service Opportunities
- Updated to include needs presented as a result of COVID
- Access to Services
- Caregivers
- Disaster Response
- Healthcare
- Home and Community Based Services

Client Satisfaction Surveys

Janet Dickinson, Planner introduced the annual Client Satisfaction Survey form to the members. This is an inquiry into the services that clients have received over the past year. Some of the services referenced were case management, homemaker, personal care, chore, congregate meals or home-delivered meals. The form consists of six questions regarding the quality of services, the amount of services, their feeling about the service providers, do they know how to contact their provider agency, their case manager, did the assistance received help to maintain or improve their quality of life. The last item is an open ended question about the assistance received. The Advisory Council members are asked to help with the Client Satisfaction Surveys. A client list consisting of 40-45 people will be provided to each Advisory Council member, along with directions and a suggested script. Members will send the completed surveys to Janet's attention by December 10. Janet noted that it is not too late to be involved. The surveys will be conducted now through December. Janet is requesting that members let her know how they want to receive the information: encrypted email or via a link to a Share Point folder.

County Reports

Volusia

Frances Chew/Hortense Geter

- Frances and Hortense were on the phone line listening but unable to speak and be heard.

St. Johns

Albert Abbatiello

- Al noted that the restoration of their Community Center located in the northwest part of St. Johns County has been in the works for years. Finally, St. Johns County has given permission to go forward on the project. This could take a couple of years to complete. The expectation is to house the Council on Aging of St. Johns County in this location rather than having people go to Trout Creek. Also, we are in the process of developing a letter for fund raising to assist us in getting public grants.

Nassau

No Representation.

Flagler

Bernie Fitzgerald

- Due to this being open enrollment for Medicare, Bernie wants to ensure that senior centers and some of the ALFs that he is in contact with have the necessary brochures to reach ElderSource's SHINE department.

Duval

Ingrid Montgomery

- Our Senior Services Division in Jacksonville now offers fun and educational virtual activities. They are continuing to offer food pick up at these three centers: Mandarin Senior Center, Louis Dinah Senior Center and Mary Lena Gibbs Community Center and Gymnasium.

Clay

Steve Taylor

- Clay County has a new Medicare plan called “Devoted Health” that serves seniors by offering an easier and more affordable plan. There is a special benefit for people on insulin where they will not go into the donut hole. This plan is in Clay, Duval, and Nassau. Steve can be contacted regarding information on helping seniors navigate the various insurance plans as well as them contacting SHINE for information.
- Celebration Church is restructuring, ramping up their food pantry to house more food.

Baker

Pamela Sanders

- The Council on Aging will be closed until the end of the year. Meal delivery and in-home service is still offered. The Transportation Department is open.

Old Business

None

New Business

None

Meeting Adjourned at 1:21 PM

Minutes prepared by Sherry Holmes, Administrative Assistant

These minutes were adopted by vote of this Advisory Council on _____.
(Date)

Secretary: _____

Albert Abbatiello